

TOWN OF HOT SULPHUR SPRINGS

MEETING MINUTES

AUGUST 15, 2024

6:31 pm MEETING CALL TO ORDER – ROLL CALL

Mayor Ray Tinkum, Mayor pro-tem Christine Lee, Trustee Tim Harvey, Trustee Richard Gott, Trustee Kathy Knight, Trustee Dan Nolan, Trustee Stacey Paulson: *Absent: Trustee Stacey Paulson.*

1. CONSENT AGENDA

Agenda for August 15, 2024 and meeting minutes from July 18, 2024

- i. *Motion made by Mayor pro tem Christine Lee to accept the agenda for August 15, 2024 and the meeting minutes from July 18, 2024; seconded by Trustee Tim Harvey. All voted aye; motion carried.*

2. FINANCIAL REPORT -

Town Clerk Katie LaDrig presented the bank statement for United Business Bank for the month of July, the COLO Trust savings account statement for the month of July. Still waiting for the \$10,000 to be added to the Water Fund and the Sewer Fund, \$5000 each in the next month from the general checking account. These funds to be deposited are coming from the water capital replacement and sewer capital replacement monies that are paid through the utility billings. Accounts Payable for the month of July was presented. The Budget comparison was presented to the Board as well as the credit card statement for the month of July. The question was asked regarding an amended budget and when that would be necessary. An amended budget only needs to be filed when the final budget numbers do not add up, not when individual accounts are out of balance.

3. PUBLIC COMMENT

Hershal Deputy commented on the upcoming Comp Plan and Code Re-write with concerns regarding how these changes are going to affect the residents. Once again, the past nuisance violation he referenced was of primary concern to Mr. Deputy, wondering why this property has not been made to make any changes regarding his nuisance complaint from 2021. Recently, this renewed complaint was brought to the property owner's attention and the property owner has been working to clean up his property. Mr. Deputy is asking the Board of Trustees to renew the nuisance violation.

4. STAFF AND COMMUNITY PLANNING STRATEGIES UPDATES

- a. Public Works Department: Nick Rardin, Public Works Department reported that a new employee has been hired, Michael Gramm, due to Johnny Hirt resigning from the Town. Currently, the Town has been contracting with an outside ORC to file necessary paperwork until Nick takes over as ORC in the following week. Nick received his certifications (3) in the last month, so he is qualified to serve as ORC. Two Board members have been working part-time for the Town during this time of being short-staffed, Tim Harvey and Richard Gott. The Mayor suggested that Tim Harvey continue to work part-time for the Town with proper concessions being made to allow him to work and to continue to serve on the Board of Trustees. Trustee Dan Nolan suggested that Nick look into finding qualified candidates for the open position with a local college that teaches the Water Operator classes. Discussion was held on the parameters of Tim Harvey and Richard Gott holding positions with the town as employees and what must be done to ensure that we are following all of the rules. Any Board member working for the Town may not vote on, or discuss, any matters pertaining to the department in which they are working. Moved to Action Item.
- b. Town Hall: Katie LaDrig, Town Clerk reported that the election process is on schedule. The audit continues with the Town's part being completed. The contract accountant has been emailed and Katie is just awaiting a scheduled time for her to come in and look at the books. Budget planning has begun and the Staff will be presenting the Board with the budget proposal at the next board meeting.
- c. Wendy Bourn – Absent
- d. CPS/TJ Dlubac: The public draft of the new code has been updated. The timeframe for completion of the Comp Plan and the Code Re-Write is the end of the year or the beginning of next year.

5. DISCUSSION ITEMS

- a. Pioneer Park River Project – Mayor Ray Tinkum and Trustee Dan Nolan will be attending the County Commissioners meeting next Tuesday to discuss this project and to let the commissioners know that the town supports this RICD project.
- b. Board of Trustees working for the Town – Discussed during the Public Works update.
- c. OLRT Grant - Trustee Dan Nolan is going to be applying for a grant to work on 1600 feet of trail construction. The Town will agree that the match allowed from the Town will be \$4000.00
- d. Ordinance 2024-08-15-210 – This ordinance references the ballot measure that will impose a 4% use tax on building and construction materials in which no sales tax was paid.
- e. Resolution 2024-08-01 – This resolution references the ballot measure that will impose a 3% lodging tax on all short term rentals and lodging facilities in the Town.
- f. Request from resident Desiree Priest-Ortiz - The request was made to allow the use and storage of a camper from August 9 through September 1, as they are waiting for a lot space to open up in Kremmling.
- g. BOLL Filter – Shall the Board of Trustees accept the bid proposal for the construction of the BOLL filter.

6. OPEN ACTION ITEMS

- a. Grand Places 2050 – no updates at this time.
- b. Crosswalk across Highway 40 – no information at this time
- c. Building permit and IGA with County – on hold at this time
- d. Follow up on Engineering firms – research continues on this

7. ACTION ITEMS

- a. Accounts payable in the amount of: \$67,147.53
 - i. *Motion was made by Trustee Dan Nolan to approve accounts payable in the amount of \$67,147.53; seconded by Mayor pro-tem Christine Lee. All voted aye, motion carried.*
- b. Payroll in the amount of:

06/17/24 – 06/30/24	\$13,677.22
07/01/24 – 07/14/24	\$11,633.25

 - i. *Motion was made by Mayor pro-tem Christine Lee to approve the payroll listed above; seconded by Trustee Tim Harvey. All voted aye, motion carried.*
- c. Ordinance 2024-08-15-210:
 - i. *Motion was made by Trustee Dan Nolan to approve the ballot measure, Ordinance 2024-08-15-210, seconded by Mayor pro-tem Christine Lee; all voted aye, motion carried.*
- d. Resolution 2024-08-01:
 - i. *Motion was made to approve the ballot measure, Resolution 2024-08-01, by Mayor pro tem Christine Lee; seconded by Trustee Dan Nolan. All voted aye, motion carried.*
- e. Nuisance Complaint on 524 Grand:
 - i. *Motion was made to review and resubmit the 2021 nuisance complaint reinstating the original complaint by Trustee Tim Harvey; seconded by Trustee Kathy Knight. 5 voted aye, 1 abstain; motion carried.*
- f. Board of Trustees working as part-time employees of the Town:
 - i. *Motion was made to by Trustee Dan Nolan to approve the part time employment by board members while abstaining from matters regarding the department for which they are working, seconded by Mayor pro-tem Christine Lee. 4 voted aye, 2 abstain; motion carried.*
- g. BOLL Filter
 - i. *Motion was made to accept the construction proposal of \$49,651.92 by Swiftwater Solutions by Trustee Kathy Knight; seconded by Trustee Dan Nolan. All voted aye, motion carried.*
Motion was made to accept the proposal by Browns Hill Engineering as the engineers on the BOLL Filter project not to exceed \$10,140.00 by Mayor pro tem Christine Lee, seconded by Trustee Kathy Knight. All voted aye; motion carried.
Motion was made to accept the proposal made by Power to the People for electrical work on the BOLL Filter project not to exceed \$12,638.00 by Trustee Kathy Knight, seconded by Trustee Dan Nolan. All voted aye; motion carried.
- h. RICD River Project
 - i. *Motion was made by authorizing Brett Makalady to present this proposal to the County Commissioners with Town support by Trustee Dan Nolan; seconded by Trustee Richard Gott. All voted aye, motion carried.*
- i. OLRT Grant Proposal
 - i. *Motion was made to approve the submittal of grant application to OLRT with Town match at \$4000.00 by Trustee Dan Nolan; seconded by Trustee Tim Harvey. All voted aye, motion carried.*
- j. Raise for Nick Rardin
 - i. *Motion was made to raise Nick Rardin's salary from \$41.00 to \$45.00 by Mayor pro tem Christine Lee, seconded by Trustee Dan Nolan. 4 voted aye, 2 abstain; motion carried.*
- k. Hiring of new water operator
 - i. *Motion was made to hire Michael Gramm at \$28.00 per hour for the water operator position by Trustee Dan Nolan, seconded by Mayor pro tem Christine Lee. 4 voted aye, 2 abstain; motion carried.*

7. OTHER BUSINESS:

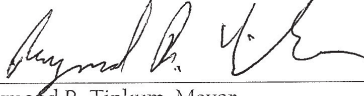
Mayor Ray Tinkum – Proposed raise for Nick Rardin
Mayor pro-tem Christine Lee
Trustee Dan Nolan
Trustee Tim Harvey

Trustee Kathy Knight
Trustee Richard Gott
Trustee Stacey Paulson

8. ADJOURNMENT:

i. *Motion was made by Trustee Kathy Knight to adjourn the meeting; seconded by Trustee Dan Nolan. All voted aye, motion carried.*

Meeting adjourned at 9:16 pm



Raymond R. Tinkum, Mayor



Katie LaDrig, Town Clerk / Treasurer