



Town of
*Hot Sulphur
Springs*

BOARD OF TRUSTEES MEETING MINUTES

DECEMBER 11, 2025

6:30 pm MEETING CALL TO ORDER - ROLL CALL

Mayor Ray Tinkum, Mayor Pro Tem Annie Stiefel, Trustee Richard Gott, Trustee Tim Harvey, Trustee Kathy Knight, Trustee Dan Nolan, Trustee Stacey Paulson: *Absent; Tim Harvey.*

- AGENDA APPROVAL

- ✓ Agenda for December 11, 2025
Motion was made by Trustee Dan Nolan to approve agenda with amendments regarding the Varra Property and the extension of the current moratorium; seconded by Mayor Pro Tem Annie Stiefel. Five voted aye, Trustee Kathy Knight voted nay with no reason given; motion carried.

- 2026 BUDGET REVIEW

Town Clerk / Treasurer Katie LaDrig presented the Board with a copy of the 2026 proposed budget for the Town. Each enterprise fund was discussed individually, with the emphasis being on the three separate funds being kept apart from the other funds. The budget is a very balanced budget with no big changes, apart from the ability to finally purchase and build a maintenance shop for the streets/parks department. There was some discussion, but ultimately, all of the trustees were satisfied with the proposed budget. (see attached budget)

- PUBLIC COMMENT:
No public comment

- ACTION ITEMS

- ✓ Resolution 2025-12-01 - Levying Property Taxes for 2026
Motion was made by Trustee Dan Nolan, seconded by Mayor Pro Tem Annie Stiefel; All voted aye; motion carried.
- ✓ Resolution 2025-12-02 - Appointment of Officers for 2026:
Motion was made to approve Resolution 2025-12-02 by Trustee Stacey Paulson, seconded by Mayor Pro Tem Annie Stiefel. All voted aye; motion carried.

- ✓ Resolution 2025-12-03 – Setting Time and Dates for Board of Trustees meetings in 2026:
Motion to approve Resolution 2025-12-03 was made by Mayor Pro Tem Annie Stiefel, seconded by Trustee Richard Gott. All voted aye; motion carried.

Trustee Tim Harvey entered the meeting at 7:06 pm

- ✓ Resolution 2025-12-04 – Adopting the Budget for 2026:
Motion to approve Resolution 2025-12-04 was made by Trustee Stacey Paulson, seconded by Trustee Richard Gott. Five voted aye, Trustee Tim Harvey abstained; motion carried.
- ✓ Resolution 2025-12-11 – Varra Property:
Motion to approve Resolution 2025-12-11 was made by Trustee Dan Nolan, seconded by Trustee Tim Harvey. Six voted aye, Trustee Kathy Knight voted nay; motion carried.
- ✓ Ordinance 2025-12-11-423 – Extension of Moratorium on the sale of Water/Sewer Taps for One Year:
Motion to approve Ordinance 2025-12-11-423 was made by Trustee Dan Nolan, seconded by Mayor Pro Tem Annie Stiefel. Six voted aye; Trustee Kathy Knight did not respond; motion carried.

- OTHER BUSINESS

Mayor Ray Tinkum - The subject of a cost-of-living increase for employees. Discussion ensued.

- ✓ *Motion was made by Trustee Dan Nolan to approve a cost-of-living increase in the amount of 4% for all employees, seconded by Trustee Stacey Paulson. All voted aye; motion carried.*

Mayor Pro Tem Annie Stiefel – Town code on Dog-at-Large: she would like to add an additional fine to the fines that are already in place by the County. The town clerk will look into this issue and bring it to the next board meeting.

Trustee Richard Gott
Trustee Tim Harvey
Trustee Kathy Knight
Trustee Dan Nolan
Trustee Stacey Paulson

- EXECUTIVE SESSION CALLED – PERSONNEL MATTERS

Meeting was called to order at 7:39pm

- ✓ *Motion was made by Trustee Dan Nolan to approve a Christmas bonus for employees of \$500 for full time employees/\$250 for part time employees, current staff only. All voted aye; motion carried.*

- ADJOURNMENT

Motion was made to adjourn the meeting by Mayor Pro Tem Annie Stiefel, seconded by Trustee Stacey Paulson. All voted aye; motion carried. Meeting adjourned at 7:45 pm.



Raymond R. Tinkum, Mayor



Katie LaDrig, Town Clerk/Treasurer

