

BOARD OF TRUSTEES MEETING MINUTES

MAY 15, 2025

6:33 pm MEETING CALL TO ORDER - ROLL CALL

Mayor Ray Tinkum, Mayor Pro Tem Annie Stiefel, Trustee Richard Gott, Trustee Tim Harvey, Trustee Kathy Knight, Trustee Dan Nolan, Trustee Stacey Paulson: *Trustee Dan Nolan was absent.*

✓ AGENDA AND MEETING MINUTES APPROVAL

✓ Agenda for May 15, 2025

✓ Meeting minutes from April 17, 2025

Motion was made by Trustee Stacey Paulson to approve agenda and meeting minutes; seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried.

✓ Grand County Historical Association - Shanna Ganne

Gave presentation regarding an IGA with GCHA for the Grand County Historical Preservation Board. This Board will have a committee comprised of people around the County that would work in conjunction with the State Historical Association to preserve historic sites significant to each town. This committee will work with individual property owners to deem their properties as historic. A motion was made by Trustee Kathy Knight to accept the IGA with GCHA, seconded by Trustee Richard Gott. All voted aye; motion carried.

✓ FINANCIAL REPORT - Town Clerk/Treasurer

Town Clerk / Treasurer Katie LaDrig presented the Board with the United Business Bank statement from April 2025. The United Business Bank account is averaging a balance of \$175,000 last month, COLO Trust April 2025 statement ended with a balance of approximately \$747,000. Accounts payables were presented to the board with the amount for the month of March at \$37,627.47. The Revenues with Comparison to Budget was given out, as was the credit card statement for the month of March was presented in the amount of \$3,387.91. The Capital Replace Water Funds and the Capital Replace Sewer Funds were transferred from United Business Bank to COLO Trust. These funds were from the 1st quarter billing on the water/sewer bills.

✓ STAFF AND COMMUNITY PLANNING STRATEGIES UPDATES

Public Works Department: Nick Rardin reported that the new operator, Mike Jones, is almost ready to start working independently and is working well with our system. He continues to work on his reciprocity for his certifications. Fire hydrants were flushed and there were several brown water complaints because of this. Brown water report was moved to discussion items. Work continues on grants and we are applying for a grant from Freeport McMoRan. If awarded this particular grant, we will use this for repairs this fall. Nick will be reviewing the video footage from the I&I Collection System work that was done. Wastewater flows have decreased from last year although we have had a drier year than last year. We would like to be able to lift the moratorium as quickly as possible. Ditch drainage was addressed by Streets/Parks on Nevada St last week. Property owners will purchase the culverts and the town will put them in. The next street to be worked on will be First Street.

Town Hall: Cemetery updates will be discussed later in the meeting. The official cemetery deed has been designed and completed, as well as new

letterhead was designed by the Town Clerk. Plat surveys were located online and Katie has been downloading them onto the computer with a copy going to the Public Works Director as well as printing out hard copies to be kept in Town Hall. The Treasury Department from the federal government was a project this last month, as COVID funds that were received in 2021 and 2022 were distributed to the Town, but no reporting had ever been done by the previous town clerk. Per federal guidelines, this reporting had to be done by the May 9th deadline, or the Town would have had to pay back the over \$184,000 given to the town. This deadline was met and has been accepted by the Treasury Department. Pioneer Park Campground opened on May 9th and the campers seem very happy with the new system in place. Lastly, a new sign was needed at the entrance to the campground and the quote from the local sign company was almost \$3,000. Not being able to afford that, Katie designed a 24x24 sign that was made from a sign website that will be placed there for \$100. This will be laser printed on a metal sign. Town Clerk will be reaching out to the Town Planner to review a special use permit application that has been turned into town hall.
CPS/TJ Dlubac: Not present

✓ DISCUSSION ITEMS:

- ✓ Lagoon Liner Design & Engineering Proposal and Contract:
After receiving a grant from DOLA, a RFP was put out to bid and the committee formed for this process chose Swiftwater Solutions out of the three proposals submitted. The Board had approved \$30,000 originally for this proposal but since receiving the DOLA grant for \$25,000, the out-of-pocket will be \$25,000 that the Town will have to pay. The Board will vote on this in the Action Items.
- ✓ WPCRF (SRF) Pre-Qualification Meeting:
The meeting was held last week with the state regarding this qualification and we do qualify for this loan. We do not have a lot of information yet, but are waiting on a letter from the state regarding the specifics. Once we receive the letter, we will supply them with the Project Needs Assessment.
- ✓ Land Use Regulation:
The ordinance that needs to be passed by the Board of Trustees cannot be passed except by a town vote that would allow the Town to publish ordinances by reference only. The Town Clerk has notified the County that we will be signing an IGA with the County to put this ballot measure on for this fall's vote in November. It was suggested by our town attorney that since we had this ballot measure, we should try to get the Use Tax ballot measure on the ballot this fall and see if we could get it to pass this year. It was felt that this measure was confusing to many residents and that "talking points" should be passed out at the next board meeting for the trustees to have to explain this measure to people who have questions as to how this Use Tax would work. There will not be a vote from the Board on this until late summer.
- ✓ 405 Spring Street:
The owner of this property is wanting to be allowed to purchase water/sewer taps so that he can begin the building permit process. He understands the moratorium, but wants the Town to let him purchase the taps without utilizing the actual taps. He also is requesting that the town ignore the directive previously given to him that he would have to loop the new line and cannot connect to the old line. The Board stays adamant that things will not be changed at this time.

- ✓ Brown Water Report:
With other issues taking precedence over the brown water issues, the Public Works Director, Nick Rardin, just wanted to bring to attention the ongoing brown water issues with residents. The public works department continues to work on this issue and to try to find resolution to this particular issue. Iron and manganese seem to be the factors in the old galvanized pipes and staff is trying to find solutions. Discussion ensued.

- OPEN ACTION ITEMS

- ✓ Grand Places 2050: No update at this time.
- ✓ Cemetery Update: Trustee Tim Harvey updated the Board on the 16 plots that have been sold already. Rules and Regulations were agreed on by the cemetery committee. Survey stakes are being placed and the computerized database of the cemetery is being worked on. This will allow for better tracking of the current plots.

- PUBLIC COMMENT

- ACTION ITEMS

- ✓ Accounts payable in the amount of: \$37,627.47

Motion was made by Trustee Stacey Paulson to approve accounts payable in the amount of \$37,627.47, seconded by Mayor pro tem Annie Stiefel; All voted aye; motion carried.

- ✓ Payroll in the amount of:

03/24/25 - 04/06/2025	\$ 12,567.70
04/07/25 - 04/20/2025	\$ 13,690.63

Motion was made by Mayor pro tem Annie Stiefel to approve payroll for 03/24/2025-04/06/2025 in the amount of \$12,567.70, seconded by Trustee Stacey Paulson. All voted aye; motion carried.

Motion was made by Trustee Stacey Paulson to approve payroll for 04/07/2025-04/20/2025 in the amount of \$13,690.63, seconded by Trustee Richard Gott. All voted aye; motion carried.

- ✓ Motion to approve Lagoon Liner Design & Engineering Proposal:

Motion was made to approve the Lagoon Liner Design & Engineering Proposal by Trustee Tim Harvey, seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried.

1. OTHER BUSINESS

Mayor Ray Tinkum

Mayor Pro Tem Annie Stiefel - Dogs off leash issue. Another announcement will be put in the next newsletter.

Trustee Richard Gott

Trustee Tim Harvey

Trustee Kathy Knight - ATVs are being ridden around town by children. An announcement will be made in the next newsletter as a reminder that this is against Town Code.

Trustee Kathy Knight left the meeting at 8:15pm.

Trustee Dan Nolan

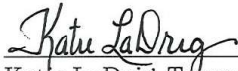
Trustee Stacey Paulson - Thanked the Streets/Parks crew for the good job on the culvert in front of their house.

2. ADJOURNMENT

- i. *Motion was made by Trustee Stacey Paulson to adjourn the meeting, seconded by Mayor pro tem Annie Stiefel. All trustees remaining in the meeting voted aye; motion carried. Meeting adjourned at 8:29pm.*



Raymond R. Tinkum, Mayor



Katie LaDrig, Town Clerk/Treasurer