



Town of
*Hot Sulphur
Springs*

BOARD OF TRUSTEES MEETING MINUTES

MARCH 20, 2025

6:30 pm MEETING CALL TO ORDER - ROLL CALL

Mayor Ray Tinkum, Mayor Pro Tem Annie Stiefel, Trustee Richard Gott, Trustee Tim Harvey, Trustee Kathy Knight, Trustee Dan Nolan, Trustee Stacey Paulson: *Trustees Kathy Knight and Stacey Paulson were absent.*

✓ AGENDA AND MEETING MINUTES APPROVAL

✓ Agenda for March 20, 2025

✓ Meeting minutes from February 20, 2025

Motion was made by Trustee Dan Nolan to approve agenda and meeting minutes; seconded by Trustee Richard Gott. All voted aye; motion carried.

✓ FINANCIAL REPORT - Town Clerk/Treasurer

Town Clerk / Treasurer Katie LaDrig presented the Board with the United Business Bank statement from February 2025. The United Business Bank account is averaging a balance of \$175,000 every month. COLO Trust February 2025 statement ended with a balance of approximately \$725,000. Accounts payables were presented to the board with the amount for the month of March at \$44,947.77. The Revenues with Comparison to Budget was given out, as was the credit card statement for the month of February was presented in the amount of \$3,694.14.

✓ STAFF AND COMMUNITY PLANNING STRATEGIES UPDATES

Public Works Department: The new employee is working out well as training continues on our processes and systems. Grants are still being sought regarding the lagoon project, including administration of the lagoon project as it moves forward. Further updates will be brought to the attention of the Board during the discussion items.

Town Hall: The parks/streets supervisor, Bill LaDrig, and town clerk Katie LaDrig attended a zoom meeting regarding the new bus stop that is being looked at for the town. There will not be shelters for these bus stops, just signs. If the town can convince Bustang to place the bus stop signs at the corner of Aspen and Hwy 40, we would finally get our crosswalk across the highway. The 2024 Audit is underway and is moving along as planned. The new rate structure has been input into the Caselle system and is ready for the meter reads coming up in the next week. Water/sewer bills will be mailed/emailed out on the 31st of March.

CPS/TJ Dlubac: Building permits have been coming in a little more than in the last few months. The LUR is getting close to being reviewed and understood and it is looking like it will be brought to the Board sometime in June.

✓ DISCUSSION ITEMS:

✓ Dave Parri - Colorado River Update:

The Colorado Division of Wildlife reports that the Windy Gap project has caused problems with the local fishing industry, as well as the East Troublesome Fire that caused many issues with our river. Fish species have been severely affected by these factors. The good news is that it appears that there is a slight improvement in the fish population and we hope that this improvement will continue in the future.

NOTE: Trustee Kathy Knight arrived for meeting at 6:48pm

- ✓ Project Needs Assessment – Joyce Huang and Paul Young, Swiftwater Solutions:
Ms. Huang and Mr. Young presented an explanation of what the project needs assessment is that the Town needs in moving forward with grant requests and loan funding approvals. This proposal addresses the concerns of the Town with our water facility and the specific needs that will be addressed in order to obtain funding.
- ✓ Procurement Policy:
This policy has been tabled until the next board meeting.
- ✓ Chamber of Commerce Tourism Grant:
Permission to approach the Chamber of Commerce regarding the recent grant money received by the Tourism Board was made by the town clerk. There may not be anything that the Chamber can do to help the town with signage for Pioneer Park, but the question will be asked by the town clerk.
- ✓ CORA Policy:
The policy regarding records requests from the public was presented to the Board, as recommended by the Town's Attorney.
- ✓ Approval of Adam Cwiklin to represent Grand County as the Municipal Representative to the Colorado Basin Roundtable.
Mr. Cwiklin introduced himself to the Board and gave a brief summation of his qualifications and desire to serve Grand County in this capacity.
- ✓ Guidelines for Public Comment:
A guideline for public comment was presented to the Board to approve these guidelines for board meetings moving forward.
- ✓ HACH Service Agreement:
This service agreement was presented to the Board for approval for the Public Works Department.

• OPEN ACTION ITEMS

- ✓ Grand Places 2050: No update at this time.
- ✓ Crosswalk across Highway 40: CDOT has been communicating with the Town Clerk regarding a new crosswalk in conjunction with the Bustang bus stop.

• PUBLIC COMMENT

- ✓ Resident Christopher Cheevers introduced himself as a relatively new homeowner in town. Just wanted to familiarize himself with the town workings.

• ACTION ITEMS

- ✓ Accounts payable in the amount of: \$44,947.77
Motion was made by Trustee Dan Nolan to approve accounts payable in the amount of \$44,947.77, seconded by Mayor pro tem Annie Stiefel; All voted aye; motion carried.
- ✓ Payroll in the amount of:

01/27/25 – 02/09/2025	\$ 11,184.32
02/10/25 – 02/23/2025	\$ 12,982.61

Motion was made by Mayor pro tem Annie Stiefel to approve payroll in the amounts listed above, seconded by Trustee Richard Gott. All voted aye; motion carried.
- ✓ Motion to approve Adam Cwiklin as Grand County Municipal Rep to Colorado Basin Roundtable
Motion was made to approve Adam Cwiklin as Grand County Municipal Rep to Colorado Basin Roundtable by Trustee Dan Nolan,

seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried.

- ✓ Motion to approve Project Needs Assessment proposal
Motion was made by Mayor pro tem Annie Stiefel to approve the Project Needs Assessment proposal; seconded by Trustee Dan Nolan. All voted aye; motion carried.
- ✓ Motion to approve the HACH Service Agreement
Motion was made by Trustee Kathy Knight to approve the annual HACH Service Agreement in the amount of \$10,196.00; seconded by Trustee Richard Gott. All voted aye; motion carried.
- ✓ Motion to approve the CORA Policy
Motion was made by Trustee Dan Nolan to approve the CORA Policy; seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried.
- ✓ Motion to approve the Public Comment Guidelines
Motion was made by Mayor pro tem Annie Stiefel to approve the Public Comment Guidelines; seconded by Trustee Richard Gott. All voted aye; motion carried.

1. OTHER BUSINESS

Mayor Ray Tinkum

Mayor Pro Tem Annie Stiefel - attended a meeting regarding emergency management operations. She will be forming a committee regarding emergency management.

Trustee Richard Gott

Trustee Tim Harvey

Trustee Kathy Knight

Trustee Dan Nolan-attended the GC Noxious Weed Board; also attended the Freeport-McMoRan board meeting.

Trustee Stacey Paulson

2. ADJOURNMENT

- i. *Motion was made by Mayor pro tem Annie Stiefel to adjourn the meeting, seconded by Trustee Richard Gott. All voted aye; motion carried. Meeting adjourned at 8:34pm.*



Raymond R. Tinkum, Mayor





Katie LaDrig, Town Clerk/Treasurer