

TOWN OF HOT SULPHUR SPRINGS

MEETING MINUTES

FEBRUARY 20, 2025

6:30 pm MEETING CALL TO ORDER – ROLL CALL

Mayor Ray Tinkum, Mayor Pro Tem Annie Stiefel, Trustee Richard Gott, Trustee Tim Harvey, Trustee Kathy Knight, Trustee Dan Nolan, Trustee Stacey Paulson: *Trustees Tim Harvey and Kathy Knight were absent.*

1. CONSENT AGENDA

Agenda for February 20, 2025 and meeting minutes from January 16, 2025

- i. *Motion made by Trustee Richard Gott to accept the agenda; with an amendment to the agenda to add a discussion item for a Tennis Court Update; for February 20, 2025 and the meeting minutes from January 16 2025; seconded by Trustee Dan Nolan. All voted aye; motion carried.*

2. FINANCIAL REPORT

Town Clerk / Treasurer Katie LaDrig presented the Board with the United Business Bank statement from January 2025. The United Business Bank account is averaging a balance of \$170,000 every month. COLO Trust January 2025 statement was also presented with a 742,825.49 with interest earned of \$2,681.08. Accounts payables were presented to the board with the amount for the month of \$63,107.03. The Revenues with Comparison to Budget was given out, as was the credit card statement for the month of January was presented in the amount of \$1,581.18.

3. PUBLIC COMMENT

- Updates were given by Christine Lee regarding Hot Sulphur Springs Days for 2025.
- Kadee Jensen, Grand County Library District, introduced herself and gave updates to the activities being offered at the library.

4. STAFF AND COMMUNITY PLANNING STRATEGIES UPDATES

Public Works Department: The Public Works Department has hired a third employee for the water/wastewater department. He is scheduled to begin March 4, 2025.

Sampling for PFAS will be ongoing this year, as well as compliance testing on water for state agencies. The Project Needs Assessment study is continuing. Plans are being made to apply for a grant for emerging contaminants in the near future. Meters that are inoperable will be replaced this year. Michael Gramm, water operator, is testing for his water certification this next month.

Town Hall: The new website is technically live, but will not be available to the public for a couple of more weeks as we adjust and tweak some pages. Peggy Marsh, the administrative part-time assistant has sent out reminder business license letters to businesses who have not yet renewed their licenses. Documentation on the cemetery was delivered in the last week to town hall. We will be getting a cemetery committee together when Trustee Tim Harvey returns on April 1st. Reporting was completed to HUTF (Highway Users Tax Fund). Town Clerk will be attending a training workshop facilitated by CMCA. Delinquent accounts have been taken care of with the exception of one red tag and ultimately, the suspension of water/sewer status to that property.

CPS/TJ Dlubac: No new updates at this time as TJ Dlubac was unable to attend this meeting.

5. DISCUSSION ITEMS:

- a. Harms & Sons Special Use Permit: Matt Harms and Chance Harms brought paperwork to the board. The Town Clerk will make arrangements to send letters to surrounding properties and will publish the public hearing notice within the next thirty (30) days. Public hearing will be held at the April Board meeting.

- b. Bustang – March 5th Meeting. This will be a Zoom call to learn more about the bus stop currently being looked at for the town. Bill LaDrig, Streets/Parks Supervisor and Katie LaDrig, Town Clerk, will attend via Zoom.
- c. Himebaugh Lease – Monte Linke was interested in having another lease for 2025. The Board of Trustees are unanimous in their support of another lease.
- d. Tap Abandonment Request – a request was made by a resident to abandon the water/sewer tap on a vacant piece of property that he owns. The Town Clerk will contact him with the required information that he will need to provide and the procedure he will need to follow to do this.
- e. Newsletter – The newsletter will be mailed tomorrow to all residents. This letter will be mailed every quarter and placed around town as well as being mailed.
- f. DOLA Lagoon Liner Grant – application was submitted and after meeting with DOLA, it has been recommended that the application be withdrawn until the next cycle as the funding that was going to be used as matching grants has not been released yet.
- g. Employee Loan Agreement – The new employee requested an employee loan agreement to provide his security deposit for his new housing. He will pay this loan back every check in the amount of \$3 per hour for the hours he works until paid in full. Suggestion was made by Trustee Stacey Paulson that the Board look into some type of hiring bonus in the future.
- h. Procurement Policy – This will be tabled until next month.
- i. LUR Approval Postponement – This will be a formal vote by the Board of Trustees as to how to move forward with this matter. The reason for the postponement is for staff to be sure that the new code will work with our construction standards, etc. Time is needed to be sure we are ready for adoption of the new regulations.
- j. Tennis Court Project Update – The concept paperwork was submitted to GOCO for review and was rejected. One of the issues was the 20-year commitment when the original tennis court was constructed to maintain the current court. This will continue to be an issue when moving forward with trying to find other grants.

6. OPEN ACTION ITEMS

- a. Grand Places 2050: A grant is being applied for to combine all strategic plans from all towns to CPW. Information is in Dropbox. Concern continues regarding the reduction in force on federal lands and parks.
- b. Crosswalk across Highway 40: CDOT has been communicating with the Town Clerk regarding a new crosswalk.

7. ACTION ITEMS

- a. Accounts payable in the amount of: \$63,107.03
 - i. *Motion was made by Trustee Stacey Paulson to approve accounts payable in the amount of \$63,107.03, seconded by Trustee Richard Gott; All voted aye; motion carried.*
- b. Payroll in the amount of:

| | |
|-----------------------|--------------|
| 12/30/24 – 01/12/2025 | \$ 12,723.59 |
| 01/13/25 – 01/26/2025 | \$ 14,658.15 |

 - i. *Motion was made by Trustee Stacey Paulson to approve payroll in the amounts listed above, seconded by Trustee Richard Gott. All voted aye; motion carried.*
- c. Motion to approve Ordinance 2025-02-20-420
 - i. *Motion was made to approve Ordinance 2025-02-20-420 by Trustee Dan Nolan; seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried.*

- d. Motion to approve Resolution 2025-02-01
 - i. Motion was made by Trustee Stacey Paulson to approve Resolution 2025-02-01; seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried.
- e. Motion to approve purchase of video camera system for the public works department.
 - i. Motion was made by Mayor pro tem Annie Stiefel to approve purchase, not to exceed \$3,000; seconded by Trustee Stacey Paulson. All voted aye; motion carried.
- f. Motion to approve Employee Loan Agreement in the amount of \$1,250.00
 - i. Motion made by Mayor pro tem Annie Stiefel to approve the loan agreement; seconded by Trustee Richard Gott. All voted aye; motion carried.
- g. LUR Adoption Postponement
 - i. Motion was made by Trustee Stacey Paulson to approve postponement; seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried.

8. OTHER BUSINESS

Mayor Ray Tinkum

Mayor Pro Tem Annie Stiefel – will be taking the reins on emergency management meetings and complying with federal standards.

Trustee Richard Gott

Trustee Tim Harvey

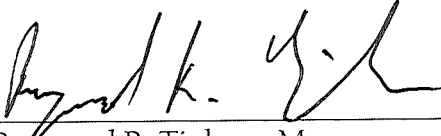
Trustee Kathy Knight

Trustee Dan Nolan

Trustee Stacey Paulson – concern for residents that are not property owners receiving notifications from the town. This concern will be addressed with the town attorney in conjunction with nuisance policy. The town will also try to make every effort to be able to reach out to all residents.

9. ADJOURNMENT

- i. Motion was made by Trustee Dan Nolan to adjourn the meeting, seconded by Mayor pro tem Annie Stiefel. All voted aye; motion carried. Meeting adjourned at 8:31pm.



Raymond R. Tinkum, Mayor





Katie LaDrig, Town Clerk/Treasurer